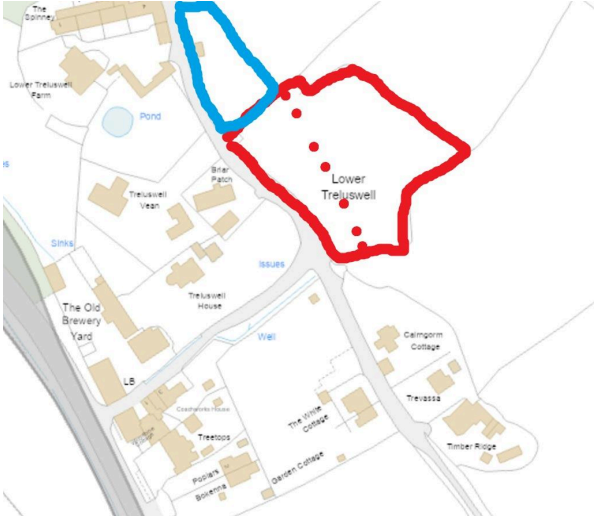


Ponsanooth Parish Council

Neighbourhood Development Plan - Full Meeting Minutes

Date 19th November 2024 19:00-21:00 Ponsanooth Hall Meeting Room

Ref	Key Action/Decision/Issue	Who
1	<p>Attendees:- C. Daly (Chair), M. Ferris, M. Beckett, D. Willcocks, (minutes), C.Bevan, C. Trewern</p> <p>Apologies:- M. Manetta, J. Trower, B Hontzsch, S.Breckenfield.</p>	For Noting
2	<p>Public session - Mark ? and Tanya? members of the public attended the session</p> <p>Mark and Tanya have an interest in the plot marked in Red below at Lower Treluswell. They have made an application that has been refused. Mark and Tanya are local people that wish to build their own property on their land.</p> <p>Tanya has a medical condition that limits her mobility and Mark has a medical condition that is starting to effect his mobility. The property would meet their needs</p> <p>They are interested in the Settlement boundary that is being developed by the NDP group and would like to draw to their attention that the plot marked in blue below has achieved planning permission (PA21/02735 Link to application) and would like to think this would alter the line of any proposed settlement boundary (for example the dotted red line)</p> 	
3	<p>Previous minutes Minutes from 13/11/2024, read through amended and agreed. Minutes to be signed and forwarded to Mary.</p>	SB
4	<p>Declarations of interest No one declared a conflict of interest in the proposed agenda.</p>	All
5	<p>Matters arising from minutes:-</p> <p><i>Traffic levels, especially heavy vehicles have increased on the A393 following the completion of the A30 extension. The recommended route to Falmouth now appears to be via the A393.</i></p> <p><i>Question to be raised to the CC transport team, what was the A30 extension plan and impact assessment for Ponsanooth? When will the mitigation actions</i></p>	DW

be implemented? DW Also confirmed that his SATNAV Travelling West on A30 takes him through Truro (but it is not signposted)

Input from SBF on Economics and Plan development

New template to be added to the drive. Link below

[Inputs from SBF](#) =

Folder - Ponsanooth Neighbourhood Development Plan/SBFoster/Inputs from SBF

Parish consultation, prior to examination - recommendation from SBF

- 8 page A5 leaflet to explain the plan in summary - delivered to
- link to feedback survey via QR code in leaflet
- Parish website to host documents, survey and feedback - discuss with Mary - Issue covered in item below from 13/11/24)
- Public 'Drop in sessions', at least 3 sessions (different times/days) about 3 hours, double manned minimum. Start with a short presentation. Try to answer raised questions in full.
- Cost 700 x 8 page A5 leaflet and add to future expenditure

There is more detail required to flesh out the 'rural landscape' section. How many farms? Type of farming and short history.

Grant #5 update (SB)

New grant submission has stalled. The process requires the existing grant #4 to be closed in order to raise a new grant request.

Confirm that Cormac scope of works can't be covered with a technical package. Contact Dave Chapman.

Input from SBF 13/11/24

Website - Agreed to use SBF website during the public consultation stage rather than PPC. It allows rapid updates that responds quickly to changes. Once the NDP is finalised it will be moved to the PPC page. SBF will provide quote, guide price at meeting seemed reasonable.

Climate - DW to review Mabe's

Parish Online - DW to sent details to SBF

Tracker and templates - SBF to sent through a tracker of what we need to complete as a group and will also provide templates. (Health and Safety, Risk assessment, EDI etc) See "Ponsanooth Position Statement" in SBF folder. Link here = [PONSANOOTH NDP POSITION STATEMENT.docx](#)

Common Lane Greenspace - If we wish to to add Commons Lane (wooded bank) as a green space we need to contact the owner. If we do not it is likely to be excluded by the Examiner - DW has owners details - PPC (Clerk) should write

Evidence - Demographics, Climate Change (Mabe), Common Facilities (list), Business needs survey

PONSANOOTH PARISH NEIGHBOURHOOD DEVELOPMENT PLAN SBF WORKING VERSION V2 - Steve went through the working version of the plan and has shared it in his folder - Link = [PONSANOOTH PARISH NEIGHBOURHOOD DEVELOPMENT PLAN SBF WORKING VERSION V2.docx](#)

SBF will provide next update in 2 weeks

SBF

SB

CT

Info

SB

CD- SB
SBF

DW

CD

DW SB

SBF

	<p>Timetable - SBF said we will not be able to have the referendum at the same time as the next Election (May 25) as the timescale to complete the plan and the various consultations is likely to go to June at the earliest. He also advised against holding the referendum at the same time as the Election as sometimes issues that are unrelated can be conflated to make a political point. If the referendum is separate it stands on its own merits</p>	Note
6	<p>General Update</p> <p>Settlement Boundary - SBF has raised an item as to whether we should have settlement boundaries other than for Ponsanooth. Discussion with SBF at next meeting. Also more works needs to be done on the boundary to determine reasons the boundary is where it is.</p> <p>Zebra Crossing - A petition has been received by the Parish council to address the issue of crossing the road at Park Road (between end of Trevonnen Road and the school). Surveys have been carried out as evidence. CD would like to introduce a delivery objective - to provide a low speed environment at this location and potentially introduce a simple crossing (no lights etc) at this location.</p> <p>Greenspaces - see item above ref commons lane. CD to also review the list of greenspaces and whether we need to contact any other owners.</p>	<p>ALL</p> <p>CD</p> <p>CD</p>
7	<p>Agenda items for next meeting:-</p> <ul style="list-style-type: none"> • SBF 	
8	<p>Next meeting - 26th November 19:00 Hall meeting room. Future meetings - every Tuesday 19:00 hall meeting room until further notice</p> <p>Next Public Surgery - (2nd Tuesday of the month - Dec 10th)</p>	All

Minutes to be approved at following meeting and forwarded to Parish Council for information

Signed



Date 10/12/2024