

Ponsanooth Parish Council

Neighbourhood Development Plan - Full Meeting Minutes


Date 13th November 2024 19:00-21:00 Ponsanooth Hall Meeting Room

Ref	Key Action/Decision/Issue	Who
1	<p>Attendees:- C. Daly (Chair), M. Ferris, M. Beckett, D. Willcocks, (minutes), S. Besford-Foster (part)</p> <p>Apologies:- M. Manetta, J. Trower, B Hontzsch, C. Trewern, S.Breckenfield, C.Bevan.</p>	For Noting
2	Public session - not on agenda	
3	<p>Previous minutes</p> <p>Minutes from 29/10/2024, read through amended and agreed. Minutes to be signed and forwarded to Mary.</p>	SB
4	<p>Declarations of interest</p> <p>No one declared a conflict of interest in the proposed agenda.</p>	All
5	<p>Matters arising from minutes:-</p> <p><i>Traffic levels, especially heavy vehicles have increased on the A393 following the completion of the A30 extension. The recommended route to Falmouth now appears to be via the A393.</i></p> <p><i>Question to be raised to the CC transport team, what was the A30 extension plan and impact assessment for Ponsanooth? When will the mitigation actions be implemented?</i></p> <p>Input from SBF on Economics and Plan development</p> <p>New template to be added to the drive. Link below</p> <p>📁 Inputs from SBF =</p> <p>Folder - Ponsanooth Neighbourhood Development Plan/SBFoster/Inputs from SBF</p> <p>Parish consultation, prior to examination - recommendation from SBF</p> <ul style="list-style-type: none"> • 8 page A5 leaflet to explain the plan in summary - delivered to • link to feedback survey via QR code in leaflet • Parish website to host documents, survey and feedback - discuss with Mary • Public 'Drop in sessions', at least 3 sessions (different times/days) about 3 hours, double manned minimum. Start with a short presentation. Try to answer raised questions in full. • Cost 700 x 8 page A5 leaflet and add to future expenditure <p>There is more detail required to flesh out the 'rural landscape' section. How many farms? Type of farming and short history.</p> <p>Grant #5 update (SB)</p> <p>New grant submission has stalled. The process requires the existing grant #4 to be closed in order to raise a new grant request.</p> <p>Confirm that Cormac scope of works can't be covered with a technical package. Contact Dave Chapman.</p>	<p>DW</p> <p>SBF DW</p> <p>SB</p> <p>CT</p> <p>Info</p> <p>SB</p>

6	<p>Input from SBF</p> <p>Website - Agreed to use SBF website during the public consultation stage rather than PPC. It allows rapid updates that responds quickly to changes. Once the NDP is finalised it will be moved to the PPC page.SBF will provide quote, guide price at meeting seemed reasonable.</p> <p>Climate - DW to review Mabe's</p> <p>Parish Online - DW to send details to SBF</p> <p>Tracker and templates - SBF to send through a tracker of what we need to complete as a group and will also provide templates. (Health and Safety, Risk assessment, EDI etc) See "Ponsanooth Position Statement" in SBF folder. Link here = PONSANOOTH NDP POSITION STATEMENT.docx</p> <p>Common Lane Greenspace - If we wish to add Commons Lane (wooded bank) as a green space we need to contact the owner. If we do not it is likely to be excluded by the Examiner - DW has owners details - PPC (Clerk) should write</p> <p>Evidence - Demographics, Climate Change (Mabe), Common Facilities (list), Business needs survey</p> <p>PONSANOOTH PARISH NEIGHBOURHOOD DEVELOPMENT PLAN SBF WORKING VERSION V2 - Steve went through the working version of the plan and has shared it in his folder - Link = PONSANOOTH PARISH NEIGHBOURHOOD DEVELOPMENT PLAN SBF WORK... SBF will provide next update in 2 weeks</p> <p>Timetable - SBF said we will not be able to have the referendum at the same time as the next Election (May 25) as the timescale to complete the plan and the various consultations is likely to go to June at the earliest. He also advised against holding the referendum at the same time as the Election as sometimes issues that are unrelated can be conflated to make a political point. If the referendum is separate it stands on its own merits</p>	<p>CD- SB SBF</p> <p>DW</p> <p>DW</p> <p>SBF</p> <p>CD</p> <p>DW SB</p> <p>SBF</p> <p>Note</p>
7	<p>Agenda items for next meeting:-</p> <ul style="list-style-type: none"> Public Session 	CD
8	<p>Next meeting - 19th November (Public surgery) 19:00 Hall meeting room. Future meetings - every Tuesday 19:00 hall meeting room until further notice</p> <p>Next Public Surgery - (2nd Tuesday of the month)</p>	All

Minutes to be approved at following meeting and forwarded to Parish Council for information

Signed



Date 19/11/2024