

Ponsanooth Parish Council

Neighbourhood Development Plan - Full Meeting Minutes

Date 29th October 2024 19:00-21:00 Ponsanooth Hall Meeting Room

Ref	Key Action/Decision/Issue	Who
1	<p>Attendees:- C. Daly (Chair), M. Ferris, M. Beckett, D. Willcocks, S.Breckenfield (minutes), S. Besford-Foster (part)</p> <p>Apologies:- M. Manetta, J. Trower, B Hontzsch, C.Bevan, C. Trewern,</p>	For Noting
2	Public session - not on agenda	
3	<p>Previous minutes Minutes from 15/10/2024, read through amended and agreed. Minutes to be signed and forwarded to Mary.</p>	SB
4	<p>Declarations of interest No one declared a conflict of interest in the proposed agenda.</p>	All
5	<p>Matters arising from minutes:-</p> <p><i>Traffic levels, especially heavy vehicles have increased on the A393 following the completion of the A30 extension. The recommended route to Falmouth now appears to be via the A393.</i></p> <p><i>Question to be raised to the CC transport team, what was the A30 extension plan and impact assessment for Ponsanooth? When will the mitigation actions be implemented?</i></p>	DW
6	<p>Input from SBF on Economics and Plan development</p> <p>A new template has been started by SBF, incorporating the housing updates and cleansing the group working template based on the original draft document from SBF.</p> <p>SBF will work on this new template and a second copy will become the group working document. All amends will be shown in RED and the version number updated.</p> <p>New template to be added to the drive. A copy to be made as the group working draft plan and link sent to group members.</p> <p>SEA request for site A when draft plan complete.</p> <p>12th November - SBF attendance</p> <p>Economics</p> <ul style="list-style-type: none"> A business survey should be conducted. important for the examiner to demonstrate consultation. <p>Parish consultation, prior to examination - recommendation from SBF</p> <ul style="list-style-type: none"> 8 page A5 leaflet to explain the plan in summary - delivered to link to feedback survey via QR code in leaflet Parish website to host documents, survey and feedback - discuss with Mary Public 'Drop in sessions', at least 3 sessions (different times/days) about 3 hours, double manned minimum. Start with a short presentation. Try to answer raised questions in full. Cost 700 x 8 page A5 leaflet and add to future expenditure 	<p>SBF SB</p> <p>SBF DW</p> <p>SB</p>

	There is more detail required to flesh out the 'rural landscape' section. How many farms? Type of farming and short history.	CT
7	<p>Grant #5 update (SB) New grant submission has stalled. The process requires the existing grant #4 to be closed in order to raise a new grant request.</p> <p>Confirm that Cormac scope of works can't be covered with a technical package. Contact Dave Chapman.</p>	Info SB
8	<p>Agenda items for next meeting:-</p> <ul style="list-style-type: none"> Content and structure of the public consultation leaflet and mechanism for Parish website. 	CD
9	<p>Next meeting - 5th November (Public surgery) 19:00 Hall meeting room. Future meetings - every Tuesday 19:00 hall meeting room until further notice</p> <p>Next Public Surgery - (2nd Tuesday of the month) - 5th November to accommodate SBF 12th Agenda. Normal Sessions to resume in December.</p>	All

Minutes to be approved at following meeting and forwarded to Parish Council for information

Signed



Date 13/11/2024