



Mary Gosling Clerk and RFO - Email [ponsanoothpc@gmail.com](mailto:ponsanoothpc@gmail.com) [www.ponsanoothparishcouncil.co.uk](http://www.ponsanoothparishcouncil.co.uk)

### **To members of the Council**

You are hereby summoned to attend a meeting of Ponsanooth Parish Council Finance Committee for the purpose of transacting the following business.

#### Agenda for the Finance Committee Meeting of Ponsanooth Parish Council

### **To be held at Ponsanooth Hall Cafe on 14<sup>th</sup> October 2024 from 6pm to 6.45pm**

Item 4 on the agenda will be a public session to enable the people of Ponsanooth Parish to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

### **Public Participation session**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 3 minutes, Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.



AGENDA. Finance Committee 14th October 2024

1. Welcome from the Chairman of the Finance Committee.
2. Apologies for absence.
3. Declarations of Interests.
4. Public participation.
5. To receive the conclusion of the Annual Governance and accountability external audit for 2023-24, and to action any observations.
6. To receive a report on resource requirements regarding staffing to enable decisions regarding the staffing budget.
7. To note the pay award pending for April 2024.
8. To consider the recommendations from the Maintenance contract working meeting and agree any recommendations for budget and full Council meeting.
9. To consider and approve the draft budget for 2024-25 to enable recommendation to Full Council at the November meeting.
10. To receive a report on Ponsanooth Playing field path and wildlife garden project. Community levelling up grant expenditure, finance claimed, received and remaining costings for the project due to be completed in March 2025.
11. To consider applying for project extension for the Wildlife garden element of the project with the community levelling up fund
12. Date of next meeting

Mary Gosling

Parish Clerk

7th October 2024