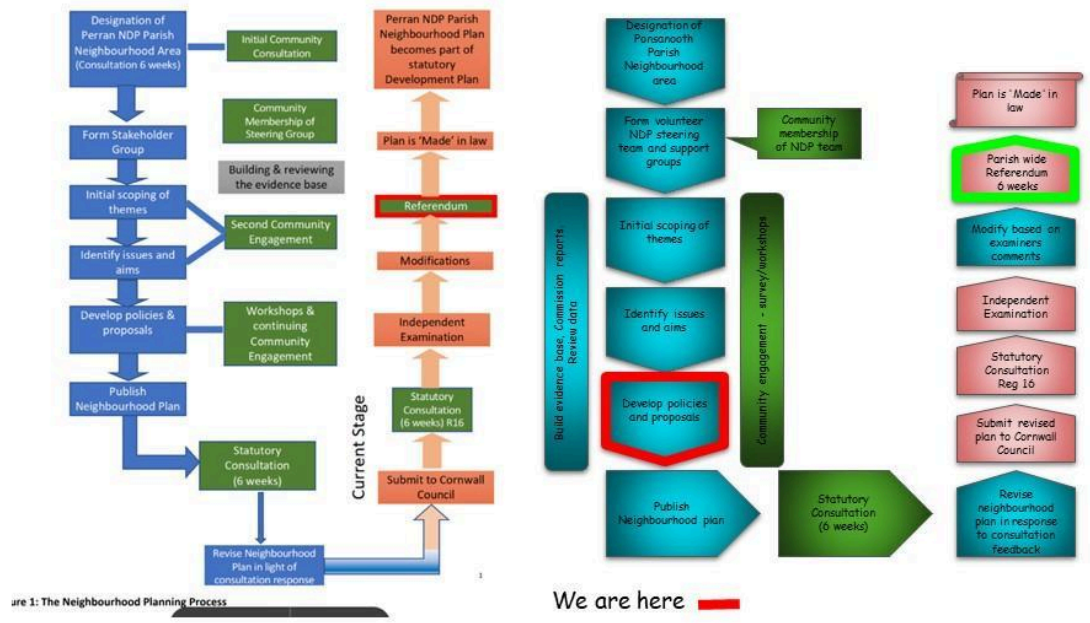


## Ponsanooth Parish Council

### Neighbourhood Development Plan - Full Meeting Minutes

Date 2nd July 2024 19:00 - 21:00 Ponsanooth Hall Cafe

Ref	Key Action/Decision/Issue	Who
1	<p><b>Attendees:-</b> C. Daly (Chair), , D. Willcocks(minutes), M. Beckett, C. Trewern, M. Ferris, C.Bevan.</p> <p><b>Apologies:-</b> M. Manetta, J. Trower, B Hontzsch, S.Breckenfield,.</p>	For Noting
2	<p><b>Previous minutes</b> Minutes from 18/06/2024, read through and agreed. Minutes to be signed and forwarded to Mary.</p>	SB
3	<p><b>Declarations of interest</b> No declared interest in the proposed agenda.</p>	All
4	<p><b>Matters arising from minutes:-</b></p> <p><b>Ponsanooth Post</b></p> <ul style="list-style-type: none"> <li>Request to Mary to update parish website to complement the contents of the Ponsanooth Post Magazine</li> </ul> <p><b>Aecom alternative site assessment report</b> The Group considered the report and comments to be sent back to Aecom. Any updates required need to be under a new technical support package. SB to arrange</p> <p><b>Suitability of site S147 adjacent Penryn</b> The group discussed the suitability of site S147 adjacent Penryn within Ponsanooth Parish. We have decided not to include this as we have not been contacted by Penryn and more importantly it's not part of our settlement strategy.</p>	CD/SB
5	<p><b>Open Session for Public (DPS-SUB)</b></p> <p><b>Member of Public 1</b> Q1 When will the Final document be published and what happens next. A There is a process that is being followed as below. It also indicates where we are now</p>	



Q2 Is the NDP legally binding

A The NDP is subservient to National planning policy and the Cornwall local plan but it fills in the areas not covered by these documents and will be taken into consideration by planners when making their decision and will be given considerable weighting, particularly if backed by supporting evidence.

Q3 Reference the new potential development. If the rail halt does not go ahead where would the entrance be?

A The top entrance would still be used with a secondary entrance by the school. However this is indicative only as the applicant would provide the final design.

CD

Q4 Reference the new potential development. Would a wildlife corridor for deer/badgers/ butterflies bats etc be provided.

A Any application would need to be landscape led and have a bio diversity net gain. The applicant would have to undertake surveys with regards to wildlife and issues addressed as part of the application.

Q5 Reference the new potential development. Issues with existing sewers how would this be addressed.

A SWW will be a consultee as part of the NDP process. Statutory consultation Reg 16 as per process highlighted in Q1 above

Q6 Questions raised by a member of the public at the June Parish Council meeting

A It was agreed that a written NDP reply was the most appropriate response. This provides a considered response and allows the response to be shared without the ambiguity of word of mouth.

Q7 Request by a member of the public at the June Parish Council meeting to have a public meeting to discuss their issues (time at Parish council or at the start of the NDP meeting was considered not good enough)

A We have a consultation strategy and we should follow the regs. We will also seek advice from our Expert consultant SBF. The general view was that we should listen and take notes of issues raised and take time to make a considered reply in writing as per Q 6 above.

New email - Clear and concise response on the way

	<p>The drive stored document ( directory SBFoster/Draft Template April 24) from SBF was reviewed.</p> <ul style="list-style-type: none"> <li>● <del>Updates from CD what a NDP can and can't achieve. agreed and inserted</del></li> <li>● <del>NDP process flow from SB reviewed and agreed and inserted</del></li> <li>● <del>Agreement to match themes to objectives as part of the draft build.</del></li> <li>● SEA is required when this draft document is fully populated (not necessarily fully completed).</li> </ul> <p>Review outputs:</p> <ol style="list-style-type: none"> <li>1. <del>Pg7 Update diagram of NDP process (Pg14 Carn Brea NDP)</del></li> <li>2. <del>Pg7 We need to decide if list in 1.4 is aligned to ours.</del></li> <li>3. <del>Add table showing survey outputs into document as aide memoir.</del></li> <li>4. <del>Pg 9 Add Hand drawn Map similar to Perranarworthal NDP pg15- complete</del></li> <li>5. <del>Include what plan can/can't do table from MylorNDP Pg22</del></li> <li>6. Local history section Complete</li> <li>7. Facts &amp; Figures</li> <li>8. Engagement process - needs the conclusion to be completed June 22 consultation info also - DW</li> <li>9. Local project list       <ol style="list-style-type: none"> <li>a. Rail Halt</li> <li>b. Playing fields</li> <li>c. Footpaths/infrastructure</li> <li>d. Chapel</li> </ol> </li> <li>10. Fill in key issues figure 2 (use Carn Brea as a guide)</li> <li>11. <del>Themes updated and fully understood!! Complete</del></li> <li>12. <del>Image added for questionnaire Complete</del></li> <li>13. Spatial strategy add key diagram (DW to update as per CD email)</li> <li>14. Cross reference table for all policies and objectives.</li> <li>15. <del>Plan for public meeting 11th June</del></li> <li>16. CT completed Landscape section - to be inserted into doc (CD to check)</li> <li>17. Landscape - map to be updated. Local views to be updated. Cornish hedges</li> <li>18. Transport - DW to update issues ref pavement opposite pub and relationship to new development (CD has dropped a line i key issues table). Footpath connections. Feasibility evidence work already done. Transport links to main towns (and issues)</li> <li>19. <del>Ensure Penrose is picked up in plan. History and lack of need for student accomm and that housing need is provided for elsewhere (near ex settlements = new planned development nr Ponsanooth) in spatial strategy. CD Has Updated Document.</del></li> <li>20. Fair day - exhibition boards. Comments book.</li> </ol>	<p>SB Next Mtg</p> <p>CD</p> <p>DW</p> <p>SB</p> <p>DW CD CT</p> <p>DW CD</p> <p>CT/DW CT/CD</p> <p>DW</p> <p>ALL</p>
7	<p><b>Grant for 24/25</b></p> <ul style="list-style-type: none"> <li>● Group agreed to apply for grant nr. 4. SB to action</li> <li>● SB to request 24/25 quote from SBF.</li> <li>● Grant application can be done by SB from France or perhaps Bay of Biscay.</li> </ul>	<p>SB SB SB</p>
8	<p><b>Actions/Items carried over from Previous Meetings</b></p> <ul style="list-style-type: none"> <li>● Biodiversity ERCISS is included in LCA Complete</li> <li>● Discuss plan for 11th June public meeting</li> </ul>	
9	<p><b>Next meeting</b> - 23th July 2024 19:00 hall cafe</p> <p><b>Future meetings</b> - every Tuesday 19:00 hall café until further notice</p>	All

	Next Public Surgery - (2nd Tuesday of the month) - 9th July	

Minutes to be approved at following meeting and forwarded to Parish Council for information



Signed

Date 09/07/2024