

# Ponsanooth Parish Council

## Neighbourhood Development Plan - Full Meeting Minutes

Date 21st May 2024 19:00 - 21:00 Ponsanooth Hall Cafe

Ref	Key Action/Decision/Issue	Who
1	<b>Attendees:-</b> C. Daly (Chair), M. Ferris, , D. Willcocks(minutes), C. Trewern. <b>Apologies:-</b> M. Manetta, J. Trower, B Hontzsch M. Beckett, C.Bevan, S.Breckenfield,	For Noting
2	<b>Previous minutes</b> Minutes from 14/05/2024, read through and agreed. Minutes to be signed and forwarded to Mary.	SB
3	<b>Declarations of interest</b> No declared interest in the proposed agenda.	All
4	<b>Matters arising from minutes:-</b>  <b>Ponsanooth Post</b> <ul style="list-style-type: none"> <li>Timing for paper Ponsanooth post expected (sent to printers).</li> <li>Request to Mary to enable parish website prior to PP issue has been made - complete</li> </ul> <b>Aecom alternative site assessment report</b> Any updates required need to be under a new technical support package.	CD
5	<b>Clarification on exception sites.</b> Exception sites (those not defined in the plan) to provide affordable housing must be adjacent to existing settlements. Affordable housing section 106 has a lifetime effect on the sale/rental value of the property.	Info
6	<b>Review of updates to draft Plan document</b> The drive stored document ( directory SBFoster/Draft Template April 24) from SBF was reviewed. <ul style="list-style-type: none"> <li>Updates from CD - what a NDP can and can't achieve.- agreed and inserted</li> <li>NDP process flow from SB reviewed and agreed and inserted</li> <li>Agreement to match themes to objectives as part of the draft build.</li> <li>SEA requirement when draft fully populated but not refined.</li> </ul> Review outputs: <ol style="list-style-type: none"> <li><del>Pg7 - Update diagram of NDP process (Pg14 Carn Brea NDP)</del></li> <li><del>Pg7 - We need to decide if list in 1.4 is aligned to ours.</del></li> <li><del>Add table showing survey outputs into document as aide memoir.</del></li> <li>Pg 9 Add Hand drawn Map similar to Perranarworthal NDP pg15</li> <li><del>Include what plan can/can't do table from MylorNDP Pg22</del></li> <li>Local history section</li> <li>Facts &amp; Figures</li> <li>Engagement process</li> <li>Local project list <ol style="list-style-type: none"> <li>Rail Halt</li> <li>Playing fields</li> <li>Footpaths</li> <li>Chapel</li> </ol> </li> <li>Fill in key issues figure 2</li> <li>Themes updated and fully understood!!</li> </ol>	SB Next Mtg  CD CD SB/CD DW SB  DW CD CT  ALL

7	<b>Grant for 24/25</b> <ul style="list-style-type: none"> <li>• Not yet available</li> <li>• SB to request 24/25 quote base from SBF for £5000 to pre-prepare for grant availability.</li> <li>• Grant application can be done by SB from France</li> </ul>	SB SB
8	<b>Actions/Items carried over from Previous Meetings</b> <ul style="list-style-type: none"> <li>• Biodiversity - ERCISS check with Birgit inclusion in LCA.</li> </ul>	CT/BH
9	<b>Next meeting</b> - 28th May 2024 19:00 hall cafe <b>Future meetings</b> - every Tuesday 19:00 hall café to end of May	All

Minutes to be approved at following meeting and forwarded to Parish Council for information



Signed

Date 28/05/2024