

# Ponsanooth Parish Council

## Neighbourhood Development Plan - Full Meeting Minutes

Date 14th May 2024 19:00 - 21:00 Ponsanooth Hall Cafe

Ref	Key Action/Decision/Issue	Who
1	<p><b>Attendees:-</b> C. Daly (Chair), M. Ferris, M. Beckett, C.Bevan, S.Breckenfield (minutes), D. Willcocks. C. Trewern</p> <p><b>Apologies:-</b> M. Manetta, J. Trower, B Hontzsch</p>	For Noting
2	<p><b>Previous minutes</b> Minutes from 07/05/2024, read through and agreed. Minutes to be signed and forwarded to Mary.</p>	SB
3	<p><b>Declarations of interest</b> No declared interest in the proposed agenda.</p>	All
4	<p><b>Matters arising from minutes:-</b></p> <p><b>Ponsanooth Post</b></p> <ul style="list-style-type: none"> <li>• Timing for paper Ponsanooth post expected within 2 weeks.</li> <li>• Request to Mary to enable parish website prior to PP issue has been made</li> </ul>	
5	<p><b>Clarification on exception sites.</b> Exception sites (those not defined in the plan) to provide affordable housing must be adjacent to existing settlements. Affordable housing section 106 has a lifetime effect on the sale/rental value of the property.</p>	Info
6	<p><b>Review of updates to draft Plan document</b> The drive stored document ( directory SBFoster/Draft Template April 24) from SBF was reviewed.</p> <ul style="list-style-type: none"> <li>• Updates from CD - what a NDP can and can't achieve.- agreed and inserted</li> <li>• NDP process flow from SB reviewed and agreed and inserted</li> <li>• Agreement to match themes to objectives as part of the draft build.</li> <li>• SEA requirement when draft fully populated but not refined.</li> </ul> <p>Review outputs:</p> <ol style="list-style-type: none"> <li><del>1. Pg7 - Update diagram of NDP process (Pg14 Carn Brea NDP)</del></li> <li>2. Pg7 - We need to decide if list in 1.4 is aligned to ours.</li> <li>3. Add table showing survey outputs into document as aide memoir.</li> <li>4. Pg 9 Add Hand drawn Map similar to Perranarworthal NDP pg15</li> <li><del>5. Include what plan can/can't do table from Mylor NDP Pg22</del></li> <li>6. Local history section</li> <li>7. Facts &amp; Figures</li> <li>8. Engagement process</li> <li>9. Local project list             <ol style="list-style-type: none"> <li>a. Rail Halt</li> <li>b. Playing fields</li> <li>c. Footpaths</li> <li>d. Chapel</li> </ol> </li> </ol>	<p>SB Next Mtg</p> <p>CD</p> <p>DW</p>
7	<p><b>Grant for 24/25</b></p> <ul style="list-style-type: none"> <li>• Not yet available</li> <li>• SB to request 24/25 quote base from SBF for £5000 to pre-prepare for grant availability.</li> <li>• Grant application can be done by SB from France</li> </ul>	<p>SB</p> <p>SB</p>
8	<p><b>Actions/Items carried over from Previous Meetings</b></p> <ul style="list-style-type: none"> <li>• Biodiversity - ERCISS check with Birgit inclusion in LCA.</li> </ul>	CT/BH
9	<p><b>Next meeting</b> - 21st May 2024 19:00 hall cafe</p> <p><b>Future meetings</b> - every Tuesday 19:00 hall café to end of May</p>	All

Minutes to be approved at following meeting and forwarded to Parish Council for information

A handwritten signature in black ink, appearing to read 'C. Sale', with a horizontal line underneath the text.

Signed

Date 21/05/2024