



CLERK. Mary Gosling email ponsanoothpc@gmail.com Website: ponsanoothparishcouncil.co.uk

Finance Committee Meeting Minutes 14th October 2024

Ponsanooth Parish Council held a Finance Committee at Ponsanooth Hall, on 14th October 2024, 6pm and there were Present: Finance Committee Chairman Cllr D Willcocks, Cllr M Ferris, Cllr M Beckett, Cllr S Fitch, Clerk Mary Gosling.

Action

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| 176/24 | The Finance Committee Chairman welcomed everyone to the meeting. | |
| 177/23 | Apologies received from Cllr C Daly. | |
| 178/23 | No declarations of interest were received and no members of the public were in attendance. | |
| 179/23 | The conclusion of the Annual Governance and accountability external audit for 2023-24 was received, and it was noted that as Ponsanooth Parish Council failed to make proper provision during the year 2024/25 for the exercise of public rights, since the date of announcement was dated 2023 instead of 2024. Therefore, for 2024/25, Ponsanooth PC must answer 'No' to Assertion 4 of the Annual Governance Statement and ensure that it makes proper provision for the exercise of public rights during 2025/26 | RFC |
| 180/23 | Resources regarding staffing hours were discussed. It was noted that the Tasks document was used for consideration. It was agreed that the staffing hours should increase from 23 to 28 hours per week from April 2025. | RFC |
| 181/24 | The pay award for April 2024 onwards is pending and the national decision will be announced around the 17 th October 2024. It was noted that the agreed award will be back dated and automatically applied. | RFC |
| 182/24 | The working group for the maintenance contract shared the draft contract. It was agreed to proceed with the changes to the contract and make the contract three years instead of two. The timescale for tendering will be 18/10/24 – 6/12/24, with the contract start date as the 1 st April 2025, allowing the Parish Council time to complete the tender process in January and February 2025. | RFC |
| 183/23 | The draft budget for 2025-2026 was considered. It was agreed to set the budget for 2025-26 at £66,810.97. It was noted that there is a slight increase per house hold which equates to an increase of £14.49 per year or £1.21 per month per band D equivalent household in the Parish of Ponsanooth. | RFC |

M Ferris
11/11/24



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| 184/23 | The report from the Playing field path and Wildlife Garden project to be shared at the next full council meeting. | |
| 185/24 | It was resolved to proceed with applying for a two to three month extension for the Community Wildlife Garden through the community levelling up program, the amount extra to be applied for would be around £2550.00. | |
| 186/24 | The next finance committee meeting will be held on the 10 th February 2025 within the Full Council meeting. It was agreed to hold a working meeting prior to this and for the Clerk to arrange. | |

End 6.50pm

M. Lewis
11/11/24