



CLERK. Mary Gosling [email ponsanoothpc@gmail.com](mailto:ponsanoothpc@gmail.com) Website: ponsanoothparishcouncil.co.uk

Ponsanooth Parish Council held a Finance Committee meeting at Ponsanooth Hall, on 12th February 2024, 6pm and there were Present: Finance Committee Chairman Cllr D Willcocks, Cllr M Beckett, Cllr L Jackson, Cllr C Daly, and Clerk Mary Gosling.

Action

17/24	The Finance Committee Chairman welcomed everyone to the meeting.	
18/24	Apologies from Cllr M Ferris	
19/24	There were no declarations of interest.	
20/24	The risk register and management policy was reviewed. All agreed to recommend for approval.	RFC
21/24	The current budget position was considered for 2023-24. It was resolved to use any remaining funds should there be any to top up the depleting general reserve. All agreed.	RFC
22/24	It was resolved to move the review of the Employers Discretion Policy to the next finance committee meeting on the 10 th June 24. All to read and comment.	MB CD DW LJ MF
23/24	The CLUP year 2 application tender process has been completed, the Clerk to finalise admin for the tenders and notify the successful applicant. If funding successful the project will start on the 1 st march 24.	
24/24	It was resolved to approve the Clerk and RFO permanent hours from 21 – 23 per week on salary point 24, from April 24 and update the contract accordingly.	RFC
25/24	It was resolved to update the Clerk and RFO contracted hours for the CLUP funding element from 2.5 hours per week for a fixed term of 11 months providing funding successful for CLUP year 2.	RFC
26/24	It was resolved to extend the maintenance contract by 12 months. The time line for the renewal which will now be in April 2025 to be drafted and shared by the Clerk with he first steps to upload the contract works to Parish Online.	MG

End 6.32pm