

# Ponsanooth Parish Council

## Neighbourhood Development Plan - Full Meeting Minutes

Date 30th January 2024 19:00 - 21:00 Ponsanooth Hall cafe

Ref	Key Action/Decision/Issue	Who
1	<b>Attendees:-</b> C. Daly (Chair), D. Willcock, S. Breckenfield (minutes), J. Trower, M. Ferris, C. Trewern, D. Udy, C. Bevan <b>Apologies:-</b> M. Beckett, B. Hontzsch, M.Manetta	For Noting
2	<b>Previous minutes</b> Minutes form 18/1/2024 read through and explained, reviewed and agreed. Minutes amended for typos and to be signed and forwarded to Mary.	SB
3	<b>Declaration of interest (new standing agenda item)</b> No declared interest in the proposed agenda.	All
4	<b>Intervening meetings.</b> Meeting with Penryn Campus representative on connectivity and rail halt postponed until 5th Feb due to illness. Contact has also been made with Olly Milner who is keen to be involved.	CD
5	<b>Steering Group TOR</b> Updated version of original TOR's reviewed and amended. Read through at the meeting and proposed for approval by C. Bevan, seconded by D. Willcocks - and carried at the vote For 8 Against 0.	SB
6	<b>Workstreams review</b> New allocated workstreams from SBF data gap list:- <ol style="list-style-type: none"> <li>1. Economy Vision → evidence for making the statement</li> <li>2. Community facilities <ol style="list-style-type: none"> <li>a. Policy to support provision of local medical facilities</li> <li>b. List of local facilities forward to DW</li> </ol> </li> <li>3. Check LCCA views within LCA report</li> <li>4. LCCA views to be included in report - discuss with BH</li> <li>5. Other issues - trawl available data sources to see what other evidence base data there is.</li> <li>6. Send Dark skies Ponsanooth document to SB</li> <li>7. Housing needs original document is not to be changed, cover document to include latest figures from CC housing dept.</li> <li>8. Take photos of parking issues in Ponsanooth village as evidence - link to design codes parking and site assessment criteria.</li> <li>9. Add policy outputs to heritage cover documents.</li> <li>10. Circulate SBF typical support document for the pieces of work.</li> <li>11. Accessibility - parking &amp; footpaths</li> <li>12. Climate change</li> </ol>	DW DW SB SB CD SB DW SB SB CD SB DW DW
7	<b>Design codes</b> Provide feedback response to Neighbourhood planning about Design code AECOM technical package	JT
8	<b>Items for next agenda</b> <ol style="list-style-type: none"> <li>1. Allocate un assigned tasks from SBF to do list</li> <li>2. Equality &amp; Diversity statement (Equalities act 2010 - 9 categories)</li> </ol>	
9	<b>Next meeting</b> - 6th February 2024 19:00 hall cafe <b>Future meetings</b> - 20th February 2024 19:00 hall cafe	All

Minutes to be approved at following meeting and forwarded to Parish Council for information



Signed

Date 6/2/2024