

Ponsanooth Parish Council

Neighbourhood Development Plan - Full Meeting Minutes

Date 14th november 2023 19:00 - 20:30 Ponsanooth Hall cafe

Ref	Key Action/Decision/Issue	Who
1	<p>Attendees:- C. Daly (Chair), M. Ferris, D. Udy, D. Willcock, M. Beckett, S. Breckenfield (minutes)</p> <p>Apologies:- J, Trower, B. Hontzsch, M. Manetta, C Bevan</p>	For Noting
2	<p>Previous minutes Minutes form 31/10/2023 reviewed and agreed. Minutes to be signed and forwarded to Mary.</p>	SB
3	<p>New Planning consideration framework Proposal to be submitted to PPC with recommendation to accept.</p>	CD
4	<p>Feedback from inter meeting events <u>Programme manager - SB Foster</u> Agreed to proceed with a split timetable for commissioning SBF aligned to the revised quote. (Available on Drive in SB Foster folder) Grant #3 to be raised with 2 elements Proposed CD Seconded MF.</p> <ol style="list-style-type: none"> 1. 8 days of programme manager input (8 x £500 = £4000 ex VAT) 2. Subscription to Parish online year 1 (£108 ex VAT) <p>Letter of intent to be sent to SBF</p> <p>Advice from SBF to wait until draft plan available to submit for SEA.</p> <p>Parish online to be funded via Grant #3 application initially. Use of free trial to evaluate capabilities. Future years to be funded by PPC if it is found to be useful.</p> <p><u>Requested response for feedback by Locality on Masterplanning work.</u></p> <ul style="list-style-type: none"> • Easy to work with • Answered our queries and concerns • Responded to team input and feedback. 	SB SB SB
5	<p>Census data CD showed us the ONS site with the latest census data which may enable us add to the body of evidence we currently have in support of the NDP. Obtain the latest version of Insights document to support NDP writing.</p>	SB
6	<p>Items for next agenda</p> <ol style="list-style-type: none"> 1. Design code final document 2. Grant progress 3. Equality & Diversity statement (Equalities act 2010 - 9 categories) 	
7	<p>Next meeting - 28th November 19:00 hall cafe Future meetings - 12th December 19:00 hall cafe</p>	All

Minutes to be approved at following meeting and forwarded to Parish Council for information



Signed

Date

28/11/2023