

Ponsanooth Parish Council

Neighbourhood Development Plan - Full Meeting Minutes

Date 12th September 2023 - 19:00 - 21:00 Ponsanooth Hall café

Ref	Key Action/Decision/Issue	Who
1	<p>Attendees:- C. Daly(Chair), M Ferris, D. Willcock, M. Bennet</p> <p>Apologies:- J Trower, B. Hontzsch, M. Manetta, C. Bevan, D. Buddy, S. Breckenfield, C. Trewern.</p>	For noting
2	Minutes from 10 th July 2023 reviewed, agreed and signed. - Proposed CD Seconded MF agreed by all	CD
3	<p>Items to action from Agenda</p> <p>Masterplan changes CD reported on Aecom's further design/layout in response to the NDP/PC's correspondence regarding the previous version of the Masterplan and the comments received. CD took the group through the changes and reasons for them.</p> <p>The NDP Group discussed the changes and the following points were noted:</p> <ul style="list-style-type: none"> - Welcome the reduction in quantum of housing and consequent increase in green space; - Welcome the clarity in the drawings regarding site access and connections to Ponsanooth and surrounding area; - It was noted that separate discussions would need to take place with Cornwall Council's Affordable Housing team on the quantum and mix of AH (outside the scope of Aecom's brief); - It was noted that separate discussions would need to take place with Cornwall Council's transportation team regarding the rail halt and park and ride services (also outside the scope of Aecom's brief); - It was queried whether the gas pipeline was medium or high pressure (this could have a significant bearing on site layout and viability); - It was queried whether the location of the proposed playground would encourage natural surveillance; - The Parish Council to write back to Aecom to confirm the NDP Group's recommendations, at their next meeting. <p>Subject to the above matters being raised and after deliberation it was resolved to agree to the further design changes. CD to write back to Aecom with the above comments (noting the deadline for project closure)</p> <p>Proposed recruitment of Programme Officer</p> <p>CD reported on the potential Programme Officer services of Steve Besford-Foster who is able to project manage the NDP through to any referendum. CD reported on the scope of services offered (see proposal offer), and took the Group through the experience SBF has had with previous NDPs in Cornwall.</p>	<p>CD</p> <p>CD</p>

	<p>The Group welcomed the offer and agreed to start further discussions with SBF subject to the following:</p> <ul style="list-style-type: none"> - A greater understanding of the available budget on offer to the Group, which may necessitate the offer being 'flexed'; - Clarity on some aspects of the offer which were unclear (such as the 'Options Appraisal' work); - DW noted that the PC are currently in the process of budget setting and it may be possible to utilise PC support if further information on the quote for the Group is received. DW recommended that SBF be requested to proceed with those early aspects of the project management work which are scheduled to take place at the start of his work for the Group. This point was agreed by all <p>Resolved that CD to write back to SBF with confirmation of the Group's agreement to his services, subject to the above matters being clarified.</p> <p>No other items were discussed.</p>	CD
5	Next meeting 26 th September in the Hall café 19.00.	All

Minutes to be approved at following meeting and forwarded to Parish Council for information

Signed

Date