

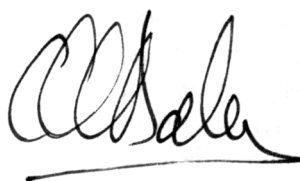
# Ponsanooth Parish Council

## Neighbourhood Development Plan - Full Meeting Minutes

Date 27th June 2023 19:00 - 21:00 Ponsanooth Hall cafe

Ref	Key Action/Decision/Issue	Who
1	<b>Attendees:-</b> Chris Daly, Marilyn Ferris, David Udy, Chris Trewern, Cynthia Bevan, Martin Beckett, Darren Willcox <b>Apologies:-</b> Jon Trower, Birgit Hontzsch, Simon Breckenfield, Maria Manetta	For Noting
2	<b>Previous minutes</b> Were circulated and approved. To send to Mary Gosling	CD
3	<b>Intervening Meetings reports</b> There were none reported	
4	<b>Agenda items -- Community Engagement Update</b>  CD reported on the various documents and reports that will be available in the Krowji on Fair Day. CD ran through the 'story board' outlining the work undertaken to date and the Next Steps.  During discussion a number of amendments were suggested to the text and agreed.  Attendance on Fair Day was also discussed as well as those who can help printing.	CD
5	<b>AOB</b> CT raised the issue of the Chapel and a concern relating to progress. DW highlighted the need to develop Business Plan and all on the Group agreed the project should continue and provide help where possible in particular for help identifying who can help prepare a Business Case.  CD raised the issue of reporting back to Aecom on the Masterplan exercise, and timings of our next NDP meeting and Parish Council, in time to make the previously agreed response deadline of end of July. It was suggested to hold our next NDP meeting before the next scheduled meeting of the PC on 10th July (CD to look into possibility of meeting just before the 10 July meeting)	All  CD
6	<b>Items carried forward</b> 1. Policy /chapter based table with issues/actions and due dates to be reviewed each meeting. 2. Green Space list 3. Wish list for levy 4. Chapel Project update (see above)	
7	<b>Next meeting 10th July 6.00 Meeting Room (CD to check availability)</b> <b>Future meetings 2023</b> <b>25th July @ 10:00 - 12:00 - venue Hall Cafe</b>	CD  All

Minutes to be approved at following meeting and forwarded to Parish Council for information



Signed

Date 27/06/2023