



CLERK. Mary Gosling

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Parish Meeting Minutes 15th May 2023

Ponsanooth Parish Council held their Annual meeting of the Council at Ponsanooth Hall, on 15th May 2023, 6.45pm and there were Present: Chairman Cllr M Ferris, Cllr D Willcocks, Cllr C Daly, Cllr M Beckett, Cllr L Jackson, Cllr I Robson, Cllr S Carlyon, Cornwall Cllr P Williams, Clerk Mary Gosling and one member of the public.

Action

85/23	The Clerk asked for nominations for the appointment of Chairman for the Council. Cllr L Jackson proposed Cllr M Ferris for Chairman and Cllr M Beckett seconded, all agreed. The Chairman signed the declaration of office form	
86/23	The Chairman asked for nominations for the appointment of Vice Chairman for the Council. Cllr C Daly proposed Cllr D Willcocks for Vice Chairman, Cllr M Beckett seconded, all agreed. The Vice Chairman signed the declaration of office form.	
87/23	Apologies from Cllr H Davies	
88/23	Declarations of interest – Cllr Daly under item 26 grant request from PPFA.	
89/23	Following the amendment of the date in 71/23, and wording of 82/23 the minutes of the Full Council Meeting held on the 17 th April 2023 were signed as a true and correct record by the Chairman Cllr M Ferris. Proposed Cllr D Willcocks, seconded Cllr L Jackson.	
90/23	A member of the public attended to air concerns over changes to land at Lower Treluswell. An email was also considered by members. Cornwall Cllr P Williams confirmed that enforcement has already been looking into the issues raised.	
91/23	The terms of reference of the Finance Committee were reviewed, and it was confirmed a – c to be delegated to the Finance Committee <ul style="list-style-type: none"> a. Review of inventory of land and other assets including buildings and office equipment; b. Confirmation of arrangements for insurance cover in respect of all insurable risks; c. Review of the Councils Risk Management policy and Register 	MG
92/23	It was agreed for the following Councillors to make up the Finance Committee for 2023-24. Cllr D Willcocks, Cllr C Daly, Cllr L Jackson, Cllr M Beckett and Cllr M Ferris.	



93/23	The Standing Orders and Financial Regulations for Ponsanooth Parish Council were reviewed and agreed by all.	
94/23	The complaints procedure was reviewed and agreed by all.	
95/23	It was agreed for Cllrs L Jackson, H Davies, D Udy, D Willcocks, and C Daly to sit on the Road Safety Group and the terms of reference were also reviewed.	
96/23	It was agreed for Cllrs D Willcocks, C Daly and M Ferris to sit on the Chapel Working group, action for the Clerk to share the terms of reference for review.	MG
97/23	It was agreed to adopt the Equality and Diversity Policy	
98/23	It was agreed to adopt the Sustainable Development Policy, but following this for the Neighbourhood development plan to consider the policy and report back to full council.	NDP
99/23	The following Councillors will sit on the following external organisations. Community Area Partnership - Cllr D Willcocks PPFA - Cllr M Ferris PPFA Treasurer - Cllr C Daly School Governor - Cllr D Willcocks Speedwatch - Cllr L Jackson	
100/23	It was resolved to renew membership to Cornwall AIC and NALC and SLCC for the following year.	
101/23	It was resolved to follow the policy review schedule and to review the policy for dealing with the press/media and Council's employment policies and procedures according to the schedule.	MG
102/23	The Clerk reported that the expenditure for S137 for the year 2022-23 was £2223 and confirmed that a report is on the Council website with the agenda and minutes, as well as in the Finance section.	MG
103/23	It was resolved that Ponsanooth parish Council will meet on the 2 nd Monday of every month from 6.45-8.45pm at Ponsanooth Hall Café, the meeting dates for the next 12 months are on the Parish Council website.	
104/23	Further planting for Treluswell roundabout was considered. It was proposed to continue to plant the Barrels on the roundabouts and costs incurred for planting, labour, watering and compost would be covered by the Community Chest grant and sponsorship of the roundabout. Costs to be kept within the sponsorship amount received. VOTES:6 for, 2 against	PW Road Safet y group .



	Planters for the village were suggested, the Road Safety group to report back with number and type of planters that would be suitable. The Community Chest could then support this also depending on numbers of planters and costs for maintenance.	
105/23	<p>Report From Councillor P Williams</p> <ul style="list-style-type: none"> • White line painting, support to renew lines that are needed. • Agreed to help with drains by Victory House by Crossing need checking and new Bollard by Ponsanooth crossing is needed. 	PW
106/23	The Annual Governance and Accounting statements to be signed at next meeting on the 12 th June 23	
107/23	<p>Cllr Daly gave an overview of the grant request of £1080 for streetgames on Ponsanooth Playing Field.</p> <p>Cllr Daly left the meeting.</p> <p>The request was considered, and all agreed to approve.</p> <p>Cllr Daly returned to the meeting.</p>	
108/23	The Finance report for April 2023 and payment schedule for May 2023 was received.	
109/23	It was noted the 45 total extra hours in total, to enable the Clerk to support the administration of the Community levelling funding. To be worked as 7.5 hours extra per month and to be completed by 30/9/23.	
110/23	It was confirmed that Ponsanooth Parish Council have all the criteria in place to apply for Foundation Quality Council Award.	
111/23	The draft heads of terms public open space at Forth an Cos was considered, and legal costs of between £1,040 and £1,560 plus VAT approved for the transfer to Ponsanooth Parish Council.	
112/23	Cllr L Jackson and Cllr C Daly agreed to meet to look at expression of interest for CIL for the June 23 deadline, and report back to Full Council.	CD LJ
113/23	<p>Report from Cllr D Willcocks received regarding closed cemetery work and chapel project. Some of the back wall bramble clearance has been completed. Following discussion, it was proposed and agreed by all to take on the initial keeping of the paths and maintenance of the closed churchyard. Following this a clearer idea of ongoing costs can be established.</p> <p>Date of next Chapel group meeting to be confirmed.</p>	DW MG
114/23	Road safety working group update at next meeting.	



115/23	<p>Cllr C Daly reported on behalf of the PPFA that the Coronation event alongside the events committee was a success.</p> <p>Work on the Community wildlife garden is due to start soon as well as the resurface works for Kemeneth Krowji.</p>	
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End 9.15pm