

# Ponsanooth Parish Council

Clerk Mary Gosling. 3 Cliff Terrace Portreath TR164LE  
Telephone: 07907842937 Email [ponsanoothpc@gmail.com](mailto:ponsanoothpc@gmail.com)  
Website [www.ponsanoothparishcouncil.co.uk](http://www.ponsanoothparishcouncil.co.uk)

## To all members of the Council

You are hereby summoned to attend a meeting of Ponsanooth Parish Council at the Café, Ponsanooth Hall, for the purpose of transacting the following business.

### Agenda for the Meeting of Ponsanooth Parish Council

on 12<sup>th</sup> December 2022 from 7pm – 9.00pm

Item 5 will be a public session to enable the people of Ponsanooth to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Room capacity will limit the number of people able to access the meeting. Please book into the meeting in advance, this will allow the Clerk to ensure the venue suits the number of people wishing to attend. If possible, a spokesperson can be nominated for a particular issue.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk by email [ponsanoothpc@gmail.com](mailto:ponsanoothpc@gmail.com) at least 24 hours before the meeting so that every effort may be made to provide access.

## AGENDA - Meeting 12<sup>th</sup> December 2022

1. Chairman's Welcome
2. To receive apologies
3. To Receive Declarations of Interest
4. To sign as a true and correct record the minutes of the meeting held on 14<sup>th</sup> November 2022
5. Public Participation session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 3

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minutes, per person, Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

6. Planning application PA22/08613 -Proposed demolition of redundant industrial building, dwelling and small scale business units and construction of 13 no. mixed business units including 1 no. live/work unit Location Viaduct Works Frog Hill Ponsanooth
7. To approve and or review the following Policies:
  - a. Health and Safety Policy
  - b. Grievance Procedure
  - c. Dignity at work policy
  - d. Lone Working Policy
  - e. Sickness and Absence Policy
8. Report from Cornwall Councillor Peter Williams.
9. Recommendations from the Finance committee to include
  - the final budget proposal for 2023-24
  - the Precept amount for 2023-24
  - review of Risk Register and management Policy
10. To receive the finance report including the bank reconciliation for November 2022, and payment schedule for December 2022.
11. Reports on training or events attended – Local Council Award, GDPR training.
12. To agree associated costs for officers and members training.
13. Date adjustments – Annual meeting Monday 15<sup>th</sup> May 2023, moved from 8<sup>th</sup> of May which is the bank holiday for the Kings Coronation. Meeting of Electors, Monday 22<sup>nd</sup> May 2023.
14. Report from Chapel working group.
15. Vision working group
16. Parish Logo
17. Grant application from Ponsanooth Methodist Church for £550.
18. Consultation on a property asset from Cornwall Council, Kennal Vale Public Open Space, Forth An Cos, Ponsanooth.
19. Update on Kremeneth Krowji lease and building maintenance and report from Ponsanooth Playing Field Association
20. Report from Road safety working group
21. NDP report.
22. Planning Penvose Student Village PA21/04825

Mary Gosling Parish Clerk 7<sup>th</sup> Dec 2022

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