

# Ponsanooth Parish Council

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Minutes 11<sup>th</sup> April 2022

Ponsanooth Parish Council held a meeting of the Finance Committee on Monday 11<sup>th</sup> April 2022 and there were Present: Chairman Cllr M Ferris, Chairman of the Finance Committee Cllr D Willcocks, Cllr M Beckett, Cllr C Daly, Cllr L Jackson, Clerk Mary Gosling

		<b>Action</b>
088/22	Chairman of the Finance Committee Cllr D Willcocks welcomed everyone.	
089/21	There were no apologies	
090/22	There were no declarations of interest.	
091/22	There were no public present	
092/22	The Finance Committee Chairman signed the minutes of the meeting held on the 14 <sup>th</sup> February 2022 as a true and correct record, proposed Cllr D Willcocks, seconded Cllr C Daly.	
093/22	The Clerk reported the final budget position including a summary of recommended budget allocations. It was proposed to recommend these adjustments to full Council. The Chairman signed the recommendation budget allocations report. Proposed DW Seconded MB	RFC 1
094/22	Various projects requiring solicitors were discussed. It was agreed that each item to be scoped to enable a quote for these costs to be obtained.	
095/22	It was noted the cost-of-living crisis is an issue, if possible a report to be produced to illustrate Parish Council spend during 2021-22 in time for the annual meeting.	MG DW
096/22	It was agreed although monies are being managed on behalf of the Falmouth green guide, not to open any further accounts in order to manage finances.	
097/22	It was resolved to accept the quote to replace streetlights 26BF, 27BF, 28BF and 33BF, to then be adopted by Cornwall Council at the cost of £4905.12. Proposed Cllr D Willcocks, seconded Cllr M Beckett, all agreed.	RFC 2
098/22	It was agreed to accept the tender bid from the only contractor bidding for the two-year Maintenance contract at the increase cost to budget of £276.50 for year one, using unexpected expenditure budget to cover the shortfall. Proposed Cllr D Willcocks, seconded Cllr M Beckett, all agreed.	RFC 3
099/22	Footpaths small works contract. The Committee received the tender bids from two contractors. It was agreed to accept the tender bid from the lowest bidder at £886 (contractor 2) satisfactory references were also received for this contractor. Proposed Cllr D Willcocks, seconded Cllr Lorna Jackson, all agreed.	RFC 4
100/22	Following review of the Councils work and the Clerks workload, it was resolved to increase the Clerks Hours from 17 to 20 per week permanently. Any shortfall in staffing budget to come from unexpected expenditure. Proposed Cllr C Daly, seconded Cllr d Willcocks, all agreed.	RFC 5
101/22	It was agreed to accept the 5 year long term agreement with Zurich Insurance, to enable a saving to the Parish Council. Proposed Cllr C Daly, seconded Cllr M Beckett. All agreed.	RFC 6
102/22	The Clerk reported that the Asset register is currently being updated and will report at the next meeting.	

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103/22	The date of the next finance committee meeting will be 6.15pm 11 <sup>th</sup> July 2022 with a working meeting on Zoom on 7 <sup>th</sup> July 2022 at 9am.	
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End 6.40pm