**Ponsanooth Parish Council**

**Neighbourhood Development Plan - Full Meeting Minutes**

**Date 17th May 2022 - 11:00 - 12:00 Ponsanooth Hall cafe**

|  |  |  |
| --- | --- | --- |
| **Ref** | **Key Action/Decision/Issue** | **Who** |
| 1 | Attendees:- C. Daly(Chair), D. Udy, C. Bevan, C. Trewern, M. Beckett, D. Willcocks, M FerrisApologies:- J Trower, B. Hontzsch, S. Breckenfield, M. Manetta | For noting |
| 2 | Minutes from 3rd May 2022 reviewed, agreed and signed. - Proposed CD Seconded MF agreed by all | DW |
| 3  3.1  3.2 | **Items to action from previous Minutes**  **George Eustacse (MP responsible for Ponsanooth Parish)..**  CD & MF met George Eustace in Ponsanooth village. They explained the objective and vision of the Parish plan and the aims of the NDP development. GE was supportive of all the initiatives discussed. CD to write to GE and obtain understanding of support available.  **Design Codes [DW]**  Drawings to be sent to Simon Hargreaves with noted amends below ASAP | CD  DW |
| 4  4.1  4.2 | **Vision statement review**  Re wording of vision statemnet  “Ponsanooth remains the main settlement in the Parish for most new housing and services”  Proposed CD Seconded MF - agreed by all - CD to implement  Confirm with BH that revised Vision meets outputs of LCA workstream | CD  CT |
| 5 | **LLCA**  The LLCA was reviewed and the intro and section 5 reviewed in detail.  The work done is comprehensive and informative and sets clear parameters as to how it should be implemented.  It was proposed to accept the report as completed to date - Proposed CD Seconded MF -agreed by all  Further information required for LLCA  Area of Ponsanooth Parish  Population of Ponsanooth | CD  DW |
| 6 | **Housing**  Justine Rolf a Cornwall Council Affordable Housing Enabler to attend next meeting to discuss affordable housing | CD |
| 7 | **Next meeting 31st May 2022 10:00 - 12:00 - Ponsanooth Hall cafe**   * Site Allocation→ SEA requirement * Policy review - structure and workstreams * Grant #2 - workstreams requiring funding/managing remaining funds   Future meetings  31st May 10:00 - 12:00  14th June 10:00 - 12:00 | All |
| 8 | Agenda topics carried forward   1. Result of search by all for mechanisms/policies to control short term let in new and existing properties. 2. Affordable housing mechanism on primary residence policy options from JL 3. Confirm status of extant plans for bypass & bridge over valley (DU) 4. Policy session to review all policies |  |

Minutes to be approved at following meeting and forwarded to Parish Council for information

Signed ………………………………………………………

Date