

Ponsanooth Parish Council

Clerk Mary Gosling. 3 Cliff Terrace Portreath TR164LE
Telephone: 07907842937 Email ponsanoothpc@gmail.com
Website www.ponsanoothparishcouncil.co.uk

To all members of the Council

You are hereby summoned to attend a meeting of Ponsanooth Parish Council at the Café, Ponsanooth Hall, for the purpose of transacting the following business.

Agenda for the Annual Meeting of Ponsanooth Parish Council

on 9th May 2022 from 7pm – 9.00pm

Item 7 will be a public session to enable the people of Ponsanooth to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Room capacity will limit the number of people able to access the meeting. Please book into the meeting in advance, this will allow the Clerk to ensure the venue suits the number of people wishing to attend. If possible, a spokesperson can be nominated for a particular issue.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk by email ponsanoothpc@gmail.com at least 24 hours before the meeting so that every effort may be made to provide access.

AGENDA - Annual Meeting 9th May 2022

1. To receive nominations for and appoint Chairman for the year 2022/23
2. Signature of Declaration of Office Register by newly appointed Chairman
3. To receive nominations for and appoint Vice Chairman for the year 2022/23
4. Chairman's Welcome
5. To receive apologies
6. To Receive Declarations of Interest
7. To sign as a true and correct record the minutes of the meeting held on 11th April 2022.
8. Public Participation session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 3 minutes, per person, Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.
9. Review of delegation arrangements to Finance Committee

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10. Review of the terms of reference for the Finance Committee
11. Appointment of members to Finance Committee;
12. Review of standing orders and financial regulations;
13. Review of representation on or work with external bodies and arrangements for reporting back;
14. Review of inventory of land and other assets including buildings and office equipment;
15. Confirmation of arrangements for insurance cover in respect of all insurable risks;
16. Review of the Council's Risk Management policy and Register
17. Review of the Council's and/or staff subscriptions to other bodies;
18. Review of the Council's complaints procedure;
19. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*);
20. Review of the Council's policy for dealing with the press/media;
21. Review of the Council's employment policies and procedures;
22. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972.
23. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.
24. Approval of the Annual Governance Statement 2020/2021
25. To approve the Annual Accounting Statement for 2020/2021.
26. To receive the finance report including the bank reconciliation for April 2022, an updated budget position and payment schedule for May 2022.
27. Update from Vision working group.
28. PA22/03523 - Conversion and modification of a redundant stable building into a residential dwelling and siting of a solar array. Location Redundant Stable Building Burnthouse
29. PA22/03351 Proposal Construction of single storey rear extension Location Cream Pot Cottage A393 Between Pelean Cross And Junction North Of Lower Penlean House Pelean Cross Ponsanooth
30. Report from County Councillor Peter Williams
31. Queens Jubilee, update from working party.
32. Update on Lease for new building.
33. Report from Chapel working group.
34. Report from Road safety/ new footpath working group, including 20mph consultation.
35. Report from Ponsanooth Playing Field Association including Community Infrastructure Levy, expression of interest.
36. Proposal to use CIL £1245 towards play equipment costs.

Mary Gosling Parish Clerk

3rd May 2022