

# Ponsanooth Parish Council

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## To all members of the Council

You are hereby summoned to attend a meeting of Ponsanooth Parish Council at the Café, Ponsanooth Hall, for the purpose of transacting the following business.

### Agenda for the Meeting of Ponsanooth Parish Council

on 14<sup>th</sup> March 2022 from 7pm – 9.00pm

Before the meeting there will be a public session to enable the people of Ponsanooth to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Room capacity will limit the number of people able to access the meeting. Please book into the meeting in advance, this will allow the Clerk to ensure the venue suits the number of people wishing to attend. If possible, a spokesperson can be nominated for a particular issue.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk by email [ponsanoothpc@gmail.com](mailto:ponsanoothpc@gmail.com) at least 24 hours before the meeting so that every effort may be made to provide access.

## Nobody should attend if they have a

- High Temperature (above 37.8C)
- New continuous cough
- Shortness of breath
- Sore throat
- Loss or change in normal sense of taste or smell
- Feeling generally unwell
- Persistent tiredness
- Been in close contact with/living with a suspected or confirmed case of COVID-19 in the previous 14 days
- People who have recently been on holiday have conformed to all quarantine requirements

**All attendees must wear a mask, always adhere to two metre social distance, always sanitise their hands on entry to the meeting venue. Toilet facilities will be extremely limited to allow for Covid safe measures.**

# Ponsanooth Parish Council

AGENDA Parish Meeting 14<sup>th</sup> March 2022

1. Welcome by the Chairman.
2. Apologies for absence.
3. Declarations of Interests.
4. Public Participation session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 3 minutes, per person, Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.
5. To sign as a true and correct record the minutes of the meeting held on 10th February 2022.
6. To receive the finance report for February 2022 including the bank reconciliation for February 2022 and the payment schedule for March 2022.
7. To agree the budgeted changes to the Clerks Hours from 16 to 17 per week, starting 1<sup>st</sup> April 2022.
8. Footpaths Contract 2022 – 23.
9. Maintenance Contract 2022 – 23.
10. Replacement bins on playing field, report from PPFA and to agree associated cost and expenditure.
11. Report from Cornwall Councillor Peter Williams.
12. Emergency plan.
13. Planning application PA22/01736 Proposal Proposed erection of detached dwelling, a detached garage, the formation of a new vehicular access and the installation of a septic tank Location Land North Of Cairngorm Cottage Lower Treluswell
14. Planning application PA22/01652 Proposal Listed building consent for the proposed re-roofing of existing house. Location Vale House A393 Between Junction North Of Lower Penlean House And Park Road Ponsanooth
15. Parish Logo, draft designs.
16. Community Governance Review Consultation – deferred proposals,
17. Queens Jubilee, update from working party.
18. Update from Ponsanooth PC Vision working group and adoption of approval of groups terms of reference.
19. Proposal the PC could become the Burial Authority and take on responsibility for the maintenance and burials at the New Cemetery, update from Cllr Willcocks.
20. Update on Lease for new building.
21. Report from Chapel working group
22. Report from Road safety/ new footpath working group, including 20mph consultation.
23. Report from Ponsanooth Playing Field Association.
24. Proposal from Cllr Willcocks – Ponsanooth Parish Council hold funds for the Falmouth and Penryn Green Guide
25. Planning – Update on PA21/04825 Penvose Student village.

Mary Gosling Parish Clerk

7th March 2022