

## St Gluvias Neighbourhood Development Plan meeting minutes - 23rd March 2021

CLERK. Mary Gosling. 3 Cliff Terrace, Portreath, TR16 4LE.

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<b>Present:</b>	C Daly (Chair), S Breckonfield (Treasurer and Vice Chair), C Trewern, D Willcocks, M Beckett, M Ferris, J Trower, M Gosling (Clerk) (Minutes).
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		Action
1	There were no apologies	
2	There were no declarations of interest	
3	It was agreed to update steering group members on code of conduct and declaration of interest, with a 20 min training session at the start of the next formal meeting on the 20th April 2021. MG to plan the session and deliver. This will also ensure new members joining the group are adequately trained.	MG
4	CD to invite new members to the meeting on the 20th April 2021	CD
5	Add to agenda - Land assessment for plots of land at fiveways. Due to the boundaries changing for the parish.	
6	The group worked through the land assessment templates for sites A, B, C, D and E, with some changes added. SB to share the templates and all to look at the natural features of C and D and report back at the next informal meeting.	ALL
7	Heritage work has started with Pete and Sarah Benny and the next meeting for this is the 22nd April.	
8	There have been many requests for paper copies of the housing needs survey, which have been distributed by SB	
9	Next meeting, to look at the settlement boundary.	
10	Next meeting dates - 2021 Informal 6th April, 4th May, 8th June, 6th July Formal 20th April, 25th May, 22nd June, 20th July	
11	Work on the grant application is nearly complete SB to share the final figures through email and confirm at the next meeting.	AB / ALL
12	The minutes from the meeting on the 23rd February 2021 were agreed as a true and correct record.	

