

Ponsanoth Parish Council

Clerk Mary Gosling, 3 Cliff Terrace Portreath TR164LE
Telephone: 07907842937 Email ponsanothpc@gmail.com
Website www.stgluviasparishcouncil.co.uk

To all members of the Council

You are hereby summoned to attend a meeting of Ponsanoth Parish Council at Ponsanoth Hall Café outside area (weather permitting) for the purpose of transacting the following business.

Agenda for the Annual Meeting of Ponsanoth Parish Council

on 17th May 2021 from 6.30pm - 7pm

Before the meeting there will be a public session to enable the people of Ponsanoth to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Room capacity will limit the number of people able to access the meeting. Please book into the meeting in advance, this will allow the Clerk to ensure the venue suits the number of people wishing to attend. If possible, a spokesperson can be nominated for a particular issue.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk by email ponsanothpc@gmail.com at least 24 hours before the meeting so that every effort may be made to provide access.

Members of the public must not attend if they have a

- High Temperature (above 37.8C)
- New continuous cough
- Shortness of breath
- Sore throat
- Loss or change in normal sense of taste or smell
- Feeling generally unwell
- Persistent tiredness
- Been in close contact with/living with a suspected or confirmed case of COVID-19 in the previous 14 days
- People who have recently been on holiday have conformed to all quarantine requirements

Members of the public must wear a mask, always adhere to two metre social distance, always sanitise their hands on entry to the meeting venue and be prepared for an outside meeting. Toilet facilities will be extremely limited to allow for Covid safe measures.

Ponsanoth Parish Council

Public Participation session

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 3 minutes, Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Annual Meeting 17th May 2021

AGENDA.

1. To receive nominations for and appoint Chairman for the year 2021-2022.
2. Signature of Declaration of Office Register by newly appointed Chairman.
3. To receive nominations for and appoint Vice Chairman for the year 2021-2022.
4. Signature of Declaration of Office Register by newly appointed Vice Chairman.
5. Welcome by the Chairman.
6. Apologies for absence.
7. Declarations of Interests.
8. To agree the Finance Subcommittee for the year 2021-2020.
9. To sign as a true and correct record the minutes of the meeting held on 4th May 2021.
10. To defer all Council business to be made under delegated authority as per the Covid Ponsanoth Parish Plan.
11. Approval of the Annual Governance Statement 2020/2021.
12. To approve the Annual Accounting Statement for 2020/2021.

Mary Gosling
Parish Clerk
12th May 2020