

St. Gluvias Parish Council

CLERK. Mary Gosling. 3 Cliff Terrace, Portreath, TR16 4LE.

Tel 07907842937 email stgluviasparishcouncil@gmail.com

Website: stgluviasparishcouncil.co.uk

Minutes 18th January 2021

St Gluvias Parish Council held a virtual public Finance Committee meeting on Monday 18th January 2021, there were Present: Finance Committee Chairman Cllr D Willcocks, Finance Committee, Cllr M Ferris, Cllr M Beckett, Cllr C Daly, Clerk M. Gosling.

Action

026/21	The Chairman of the finance committee welcomed everyone to the meeting. There were no members of the public in attendance.	
027/20	Apologies for absence Finance Committee Vice Chairman Cllr E Williams	
028/20	The were no declarations of interest.	
029/20	The minutes of the meeting of the Finance committee held on the 2 nd November 2020 were signed by the Finance Committee Chairman, Cllr Willcocks as a true and correct record. Proposed Cllr M Ferris, seconded Cllr C Daly.	
030/20	The minutes of the meeting of the Finance working group held on the 11 th November 2020 were signed by the Finance Committee Chairman, Cllr Willcocks as a true and correct record. Proposed Cllr D Willcocks, seconded Cllr C Daly	
031/20	The minutes of the meeting of the Finance working group held on the 30 th November 2020 were signed by the Finance Committee Chairman, Cllr Willcocks as a true and correct record. Proposed Cllr D Willcocks, seconded Cllr M Beckett.	
032/20	Following review of the Finance working groups minutes on the 11 th and 30 th November all agreed that the following tasks have been completed. <ol style="list-style-type: none">1. Review of the internal and external auditing, to include outcome of external audit.2. Review of the Parish Councils and all insurance.3. To review the Council Risk register.4. To review the Parish Council's Asset register.5. To review the Council's legislative requirements relating to the Financial affairs of the Council.	
033/20	The external audit for 2019-2020 has been completed and shared with the full council, through email and published on the website.	

St. Gluvias Parish Council

034/20	The training matrix is still being drafted and to be completed by the Clerk and shared for the next meeting	MG
035/20	It was confirmed following review of insurances that the Parish Council Insurance is now amended to cover the new building. The PPFA need to amend their insurance to reflect this.	PPFA
036/20	The Clerk reported that training for the CiLCA qualification is on track, two modules completed and the third nearly completed. The clerk to meet with the Chair and Vice Chair for further review, and to also arrange a date for the Clerks appraisal for April 2021.	MG
037/20	Following agreement at full council to phase in the planned adoption of streetlights to Cornwall Council, the SSE street light maintenance report and Clerks audit of streetlights was shared and discussed. It was agreed to add this to the agenda for the May full council meeting due to it being a budgetary consideration for 2022/23	
038/20	Date of next meeting 22 nd March 2021, 6pm	