

# St. Gluvias Parish Council

CLERK. Mary Gosling. 3 Cliff Terrace, Portreath, TR16 4LE.

Tel 07907842937 email [stgluviasparishcouncil@gmail.com](mailto:stgluviasparishcouncil@gmail.com)

Website: [stgluviasparishcouncil.co.uk](http://stgluviasparishcouncil.co.uk)

Minutes 14<sup>th</sup> September 2020

St Gluvias Parish Council held a Virtual Public meeting on Monday 14<sup>th</sup> September 2020, there were Present: Chairman Cllr M Ferris, Vice Chairman, Cllr D Willcocks, Cllr M Beckett, Cllr C Daly, Cllr E Williams, Cllr C Trewern, Cllr I Robson, CC P Williams, Clerk M. Gosling.

139/20	The Chairman welcomed everyone to the meeting. There were no members of the public in attendance.
140/20	Apologies were received from Cllr S Carlyon
141/20	There were no declarations of interest.
142/20	Cornwall Councillor Peter Williams reported: <ul style="list-style-type: none"><li>a. An update from Falmouth University regarding the students return and measures regarding Coronavirus.</li><li>b. An update on the Community Governance Review progress. It was agreed Cllr Daly to draft a letter from St Gluvias Council to reflect the unresolved objective and that St Gluvias be present at the next meeting in October.</li></ul>
143/20	Cllr Daly reported to the Council items covered in the recent PPFA meeting. The rent will come direct to St Gluvias Parish Council once the new lease is signed. Any surplus after building running costs will be held for general maintenance and upkeep for the building.
144/20	Quotes for the resurface of commons lane are still being collected. Item to be added to the agenda for Octobers meeting.
145/20	Planning Application PA20/06667 – Proposed formation of a balcony at Jasmine Cottage, Commercial Hill, Ponsanooth. <ul style="list-style-type: none"><li>• Members agreed to submit a response to the planning department stating there could be potential overlooking issues that may need resolving with neighbours. Proposed Cllr Willcocks, Seconded Cllr Ferris.</li></ul>
146/20	Planning Application PA20/05963 – for the proposed conversion and extension of garden room to from ancillary annex, 3 Chapel Hill, Ponsanooth. <ul style="list-style-type: none"><li>• Members agreed to object to this application as there would be no parking.</li></ul>
147/20	Amendments to the minutes of the meeting held on the 11 <sup>th</sup> August were made and signed by the Chairman. Minute number 116/20 – The damage was to a property, and minute number 122/20 and 123/20 – The minutes were a true and correct record on both counts.
149/20	Following the amendments, the minutes of the full council meeting held on the 11th of August 2020 were signed as a true and correct record, proposed Cllr Trewern, seconded Cllr E Williams.
150	Report from the finance subcommittee. <ul style="list-style-type: none"><li>a. A lengthy review of the budget for 2021-22 is still in draft and will be reported to the November Full Council meeting following the next Finance Sub Committee meeting on the 2<sup>nd</sup> Nov 2020 at 6pm.</li><li>b. Review of the Sickness and Absence Policy and further review of the Clerks contract to be moved to the next finance subcommittee meeting on the 2<sup>nd</sup> November 2020</li></ul>

# St. Gluvias Parish Council

150/20	<p>The Recommendations from the Finance Sub Committee.</p> <ul style="list-style-type: none"> <li>To purchase a replacement bin at the cost of £689, to go alongside a new planter, the rebuilt school boy bench and the heritage lamp using the Solar Panel Fund Budget, (Litter Act 1983, ss.5.) proposed Cllr Willcocks, seconded Cllr Trewern.</li> <li>To add staffing responsibilities to the Finance Subcommittee Terms of Reference and bring to the October meeting for review and adoption.</li> </ul>
151/20	The Publication Scheme for St Gluvias Parish Council was adopted, proposed Cllr Willcocks, Seconded Cllr Ferris.
152/20	The Freedom of Information Act Policy for St Gluvias Parish Council was adopted, proposed Cllr Willcocks, Seconded Cllr Ferris.
153/20	The Dignity at Work Policy for St Gluvias Parish Council was adopted, proposed Cllr Willcocks, Seconded Cllr Ferris.
154/20	The Grievance procedure for St Gluvias Parish Council was adopted, proposed Cllr Willcocks, Seconded Cllr Ferris.
155/20	The Equal Opportunities Policy for St Gluvias Parish Council was adopted, proposed Cllr Willcocks, Seconded Cllr Ferris.
156/20	The monthly finance report was received and approved for August 2020. Proposed Cllr Willcocks, Seconded, Cllr Ferris.
157/20	The payment schedule for September 2020 was received and approved, proposed Cllr Daly, Seconded Cllr Ferris.
158/20	Cllr Willcocks shared investigations to causes of flooding, the history and potential causing off flooding issues for the shop and properties in Ponsanooth. Three quotes were shared for a water leat survey and it was proposed by Cllr Willcocks to instruct a survey at the cost of £714.00. Seconded Cllr E Williams. All agreed.
159/20	Cllr Daly proposed to send a letter to residents near the leat to explain the survey is exploratory and for the benefit of the wider parish. Any issues that arise form the survey would be referred to the relevant agencies. Cllr Willcocks offered to work with the Clerk to draft the letter.
160/20	Maintenance working group update. The draft schedule of works was shared with members and discussed. It was agreed to start the process of finding a contractor for the 12 month contract. Proposed Cllr Ferris, Seconded Cllr Trewern.
161/20	The Clerk updated the council regarding the School boy bench, which is due to be rebuilt in October.
	Date of next meeting, Monday 12 <sup>th</sup> October 2020

# St. Gluvias Parish Council

DRAFT