

Ponsanooth Parish Council

CLERK. Mary Gosling. 3 Cliff Terrace, Portreath, TR16 4LE.
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Minutes 6th September 2021

Ponsanooth Parish Council held a virtual meeting of the Finance Committee on Monday 6th September 2021 and there were Present: Chairman Cllr M Ferris, Chairman of the Finance Committee Cllr D Willcocks, Cllr M Beckett, Cllr C Daly, Cllr L Jackson, Clerk Mary Gosling

Action

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| 150/21 | Cllr M Ferris Proposed that Cllr Darren Willcocks continue as the Finance Committee Chairman, seconded by Cllr M Beckett, Cllr D Willcocks welcomed everyone. | |
| 151/21 | There were no apologies | |
| 152/21 | There were no declarations of interest. | |
| 153/21 | Following a review of the budget, it was agreed to review the budget again in November/ December 2021. Cllr D Willcocks proposed to use the Solar Panel fund to pay for the additional costs of £1503 for the Commercial Hill highways project, speed cushions. All agreed. Recommendation for full council | RFC |
| 154/21 | It was agreed for the Clerk to prepare a draft budget for 2022/23 and share in advance of the next Finance Committee meeting which is to be held in November. | MG |
| 155/21 | Cllr D Willcocks proposed that the Employers Descretion Policy is adopted with all actions as will not, with the view to fully review and amend the policy following the adoption. All agreed. Recommendation for full council | RFC |
| 156/21 | Following review of the financial regulations in relations to reserves, it was agreed by all that the Councils reserves are managed in line with financial regulations 3.2, 3.3 and 4.9. | |
| 157/21 | An outline of the internal and external audit process was given by the Clerk. All agreed they were happy with the auditing processes. | |
| 158/21 | It was agreed to change the template of the risk register to be more visual. With Some risks to be split down. Cllr D Willcocks agreed to move the risk register to the new template. New draft to be considered at the next Finance Committee meeting in November. | DW |
| 159/21 | The Asset register was recently updated in March 2021, this was reviewed and approved by all. | |
| 160/21 | It was agreed that the financial regulations cover the legislative requirements for the council which were updated in April 2021. The Clerk confirmed that any further updates will be shared from from SLCC and NALC. | |
| 161/21 | The Councils bank mandate was reviewed. Cllr Lorna Jackson agreed to consider joining he Finance Committee and becoming an authorised bank signatory. This to be confirmed at the next full council meeting. | LJ MG |
| 162/21 | The next finance committee meeting will be on 1st November 2021 at 6pm | |

End 7.30pm