

# St. Gluvias Parish Council

CLERK. Mary Gosling. 3 Cliff Terrace, Portreath, TR16 4LE.

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## Minutes 13<sup>th</sup> July 2020

St Gluvias Parish Council held a Virtual Public meeting on Monday 13<sup>th</sup> July 2020, there were Present: Chairman Cllr M Ferris, Vice Chairman Cllr D Willcocks, Cllr M Beckett, Cllr C Daly, Cllr E Williams, Cllr S Carlyon, Cllr C Trewern, Cllr I Robson, CC P Williams, Clerk M. Gosling.

077/20	The Clerk asked for nominations for the appointment of Chairman for the Council. Cllr E. Williams Proposed that Cllr M Ferris continue as Chairman for the Council and Cllr D Willcocks seconded. The Chairman signed the declaration of office form.
078/20	The Chairman asked for nominations for the appointment of Vice Chairman of the Council. Cllr M Ferris proposed that Cllr D Willcocks continue as Vice chairman, Cllr M Beckett seconded. The Vice Chairman signed the declaration of office form
079/20	The Chairman welcomed all Councillors to the meeting and thanked everyone for their work for the Council over the last year.
080/20	There were no apologies of absence.
081/20	There were no declarations of interest.
082/20	To sign as a true and correct record of the minutes of the meeting held on 16 <sup>th</sup> March 2020 Signed by Cllr M Ferris, proposed by Cllr E Williams, seconded Cllr C Daly
083/20	It was agreed to keep the Finance sub-committee the same as the previous year, with Councillors Willcocks, Ferris, Daly, E Williams and Beckett.
084/20	The terms of reference of the Finance Sub-committee was reviewed, Cllr D Willcocks proposed that 12 d The Financial Regulations of St Gluvias Parish Council govern the conduct of all financial transactions of the Council. Needed to be positioned in section 8 of the terms of reference. Seconded by Cllr C Daly
085/20	The Clerk reported to the Council the annual costs of subscriptions to Cornwall ALC and membership to SLCC. Cllr C Daly proposed to continue with the subscriptions and Cllr D Willcocks seconded.
086/20	The complaints procedure was reviewed and agreed. Cllr M Ferris proposed to adopt the procedure and Cllr E Williams seconded.
087/20	The time and place of ordinary council meetings was agreed by members as 7pm on the 2 <sup>nd</sup> Monday of the Month on the virtual platform of Zoom. Proposed by Cllr M Ferris, Seconded by Cllr C Trewern
088/20	There was no S137 expenditure report.
089/20	The emergency delegation register for 19 <sup>th</sup> March 2020 to the 4 <sup>th</sup> May 2020 was ratified, proposed by Cllr C Daly and seconded by Cllr M Beckett.
090/20	The emergency delegation register for the 5 <sup>th</sup> May 2020 to the 24 <sup>th</sup> June 2020 was ratified, proposed by Cllr C Daly and seconded by Cllr M Beckett.
091/20	Internal Audit report was considered, and it was agreed to add this to the agenda of the next Finance Committee meeting.
092/20	The Annual Governance statement for 2019-2020 was approved and signed. Proposed by Cllr Willcocks and seconded by Cllr Trewern
093/20	The Annual Accounting statements for 2019-2020 were approved and signed. Proposed by Cllr Willcocks and seconded by Cllr Trewern
094/20	The monthly financial report for June 2020 was considered. The Clerk also shared a budget summary, amendments to be considered and approved at the Extraordinary meeting to be held on the 16 <sup>th</sup> July 2020.
095/20	The payment schedule for July 2020 was approved, proposed by Cllr Daly and seconded by Cllr E Williams

# St. Gluvias Parish Council

096/20	There was no objections for the Planning application PA20/00004/ndp. It was noted that the allocation for housing on the St Gluvias border should have an appropriate tree planting boundary buffer. Cllr Daly to prepare a draft response for the Council to submit.
097/20	It was agreed to apply to the highways scheme for 2020-2021 for traffic calming at Commercial Hill. Proposed Cllr Daly, 2 <sup>nd</sup> Cllr Ferris. Cllr Daly to work with Peter Williams to draft the application.
098/20	A report on the Chapel Project was given by Cllr Trewern. There was a discussion about concerns over the building ending up in disrepair due to its closure and it was proposed by Cllr Daly that the council invites a possible project manager to give a presentation to find out more on how the Council can support the project. Cllr Chris Trewern to find out more. 2 <sup>nd</sup> Cllr Ferris.
099/20	An update was given on the recent investigations following the flooding in Ponsanooth. Following a major flood in 2014 a grant of £3500 was given to the Post office to add flood gates. It was requested for the Clerk to find out more on how the grant was used. To enable the Parish Council to establish how it can support any future improvements. It was proposed by Cllr Willcocks and seconded by Cllr Daly to obtain quotes to survey the course of the Leat from near the church to the post office.
100/20	Cllr Daly reported the community crisis webinar he attended highlighted the need to move forward promptly with the emergency plan.
101/20	Cllr Daly reported on behalf of the PPFA and highlighted the effect of cancelled events and that they have impacted the finances of the PPFA
102/20	CC Peter Williams gave a report to the meeting. He confirmed he has 3 footpath signs to donate to the Parish, however the Clerk needs to get quotes for posts.
103/20	The date of the next meeting will be an extraordinary meeting on Thursday 16 <sup>th</sup> July with the next full meeting being on Tuesday 11 <sup>th</sup> August 2020
	The meeting ended at 9.20pm

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