

St. Gluvias Parish Council

CLERK. Mary Gosling. 3 Cliff Terrace, Portreath, TR16 4LE.

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Minutes of the meeting held at 7pm, on 13th January 2020 at the Community Hall, Ponsanooth

		Action
001/20	Present: Chairman Cllr. M Ferris, Vice Chairman Cllr. D Willcocks, Cllr M Beckett, Cllr. C Daly, Cllr. E Williams, Cllr S Carlyon, CC P Williams, Clerk M. Gosling and Mr Ian Robson.	
002/20	Cllr Chris Trewern sent apologies for his absence	
003/20	Declarations of interest were received from; Cllr. Daly as a member of the PPFA and as a Planning Officer at Cornwall Council, it is noted however Cllr Daly has moved roles within planning and is Group Leader – Development Management for Cornwall Council Planning and Sustainable Development Service.	
004/20	Public Participation. There was no public present.	
005/20	To sign as a true and correct record of the minutes of the meeting held on 09 th December 2019 Signed by Cllr M Ferris, proposed by Cllr D Willcocks, seconded by Cllr E Williams	
	Matters arising from the Minutes on the 9th December 2019	
006/20	Cllr S Carlyon to confirm bench quote at next meeting.	SC
007/20	The Clerk to find out more info on a potential first aid course	MG
008/20	Cllr S Carlyon to check for more information regarding resurfacing Commons Lane.	SC
009/20	Cllr D Willcocks to contact the Post office and review access to defibrillators and report back to the next meeting.	DW
010/20	PPFA charity scheme and new building lease to preschool. a. Following an email from Stephen and Scown, it was proposed to accept the amended quote. To include a high-level review of the Charity Scheme. The estimate has increased from £650-750 to £800-1000. Cllr D Willcocks Proposed and Cllr E Williams seconded. b. Stephen and Scown recommended a surveyor to advise on commercial terms and to sign off the charities act report. Cllr C Daly to obtain 3 quotes.	MG CD
011/20	Planning Applications PA20/00154 - Proposed Extension and Alterations to maintain Dwelling at Ground Floor and create Self-Contained Annexe at First Floor for Dependent Relative, 7 Kennall Park, Ponsanooth. Following a review of the application there was no objections.	
012/20	Cllr C Daly confirmed that the exact route for the Tour of Britain to take place this year has not been confirmed but does come close to St Gluvias Parish and follows the Trafalgar Way, Cllr Daly to find out more and report back.	CD
013/20	The Terms of reference for the Finance committee were reviewed and signed by the Chairman, Cllr M Ferris.	
014/20	The format and the Terms of Reference for the Climate change action group are to be finalised at their next meeting on the 6 th February 2020	DW
015/20	It was resolved that the date for the Meeting of Electors will be 27 th April 2020	
016/20	The Clerk to contact the land owner requesting that the land owner cover legal costs as part of the agreement for the sale of land to the Parish Council.	

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017/20	<p>Finance</p> <p>a. To receive report on the balance of the bank account. The clerk reported the balance of the Current Account stood at £ 73,206.82 and the balance of the Reserves Account stood at £0</p> <p>b. To approve the bank reconciliation for the month of December. The Clerk presented the Bank reconciliation for the Month of December 2019 to the meeting.</p> <p>c. To receive the Payment Schedule for the period 1st December – 31st December 2019 and authorise payment of invoices received and payments scheduled for 1st December– 10th February 2020. The clerk shared the payment schedule with payments totaling £1625.88 for the period 1st January – 31st January 2020 and the payments totaling £2841.56 scheduled for 1st January 2020 – 10th February 2020.</p> <p>d. The Chairman proposed to approve payments.</p> <p>e. Income received £35.85 for interest in the reserves account.</p> <p>f. A letter of authority was signed to confirm the close of the old Barclays accounts. The new accounts Current account and Reserves account are due to switch on the 20th January 2020.</p>	
018/20	Cllr D Willcocks to report back to next meeting regarding streetlights.	
019/20	Cllr Willcocks requested that the Clerks pay review be finalised at the Finance Sub Committee meeting on the 27 th January with recommendation to full meeting on the 10 th February 2020	Finance SC
020/20	Notice board review. Following a presentation of suggestions that the Clerk had received and a discussion regarding current notice board provision. It was agreed for the clerk to get quotes for two new boards, one to replace the board at St Michaels road by the post office and one to replace the board at park road, to be moved further down near to Trevonnen Road.	MG
021/20	It was requested that the Clerk to enquire with the Police about support for residents and nuisance callers.	MG
022/20	It was requested that the Clerk organise a meeting with Stithians Parish Council to discuss working together as neighbouring Parishes to improve access through Kennall Vale.	MG
	Reports	
023/20	<p>CC Peter Williams</p> <p>a. The base for the bus shelter at the layby near Cosawes has been completed.</p> <p>b. Work with drains is ongoing.</p> <p>c. To check regarding CIL payments, and the Clerk to add these to the Planning applications log.</p> <p>d. Ped Island update, due to being overbudget the design is still in progress to work to get within budget.</p>	PW MG
024/20	<p>NDP</p> <p>Cllr Daly requested that all NDP minutes are circulated with the Parish Council to update on progress.</p>	
025/20	<p>CLIMATE ACTION GROUP</p> <p>The meeting held on the 9th of January was successful and Cllr Willcocks reported the group have a facebook page and the next meeting is on the 6th February 2020. It was proposed that the Parish Council pass a motion to become a plastic free Council. This to be added to the agenda at the next meeting to be voted on.</p>	
026/20	<p>Emergency Plan</p> <p>The Clerk to organise the first meeting for end of February 2020.</p>	MG
	Date of next meeting: 10th February 2020, 7 – 9pm	

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