

St Gluvias Neighbourhood Development Plan meeting minutes - 11th June 2019

CLERK. Mary Gosling. 3 Cliff Terrace, Portreath, TR16 4LE.

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Website; www.stgluviasparishcouncil.co.uk

Present :	C. Daly (Chair), S Breckonsfield, Chris Trewern, D Willcocks, M Ferris, M Manetta, M Beckett, Rose and Bill, M Gosling (Clerk) (Minutes)
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Apologies – There were no apologies

		Action
1	SB shared suggested business survey questions, there was a query over the planning policies questions and re wording it to make it clear. SB to finish drafting the survey aiming for the 24th June 19	SB
2	It was suggested to also produce a survey aimed at commuters to help identify transport needs. SB agreed to create this.	SB
3	MG to ensure the relevant details are on the website survey page indicating the three surveys; Expression of Interest for Landowners, Business Survey and Commuters survey. SB to send the links to MG	MG SB
	Production of newsletter:	
4	£295.00 is left from the Parish Council to print the newsletter and envelopes, MG to send to print through the Parish Accounts, using the companies SB researched.	MG
5	Final newsletter to be sent to MG for printing.	CD
6	Design for envelopes to be completed by CD and sent to MG.	CD
	Distribution of newsletter:	
7	When the newsletter and envelopes arrives a short gathering was agreed to stuff the envelopes and take away for distribution between the group, this would probably be around the week of the 24th June, MG to confirm once delivery date confirmed.	ALL MG
8	Everyone was keen to ensure a coordinated hand drop didn't miss out any properties in the Parish. SB to send spreadsheet of postcodes to DW. CD to create a map to divide up the Parish for the envelope drop.	DW CD
	Sub Groups	
9	Transport and traffic: CD had a meeting with Tony Roach and Vicki Fraser of Cornwall Council who agreed to take a strategic lead on a rail halt, working in conjunction with Network Rail. A further meeting is being planned.	
10	Housing: CD confirmed the number of houses for development is 15 per year. Emma Ball confirmed a formal housing needs survey would be needed. CD to find out more to progress this.	CD

11	Wildlife and environment: MF, CT and MM to bring work completed so far to the next meeting.	MF, MM, CT
12	A meeting to be arranged with Cath Statham, CD and CT (re above)	CD CT
13	The school visit was a success, 17 children were taken to Roskrow to consider their view on the landscape, they completed questions and drawings.	
14	Footpaths and open spaces: Following the footpaths sub group meeting, work has started on the audit, initially maintaining the paths and stiles appears to be a priority. The audit is still in progress.	MB, MM, Rose & Bill
15	DW agreed to start work on the Community services and facilities audit	DW
16	New home design and characteristics: DW continuing to gather evidence to inform the section.	DW
17	Renewable Energy: CD informed the meeting that Jo Kearsley is keen to help with this section.	
18	MG to resend the password round for the NDP group on the website. Any further documents to be sent to MG to be added to this section of the website.	MG
19	Date of next meeting 1st July 2019, 1-3pm	